



CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA
Hong Kong

April 9, 2021
GSO/Procurement

To: Prospective Quoters

Subject: Request for Quotations number 19HK3021Q0014
BME for Fire Safety System for Consulate Building Office, 26 Garden Road, Hong Kong

The U.S. Consulate General Hong Kong invites you to submit a quotation for preventative maintenance for fire safety system for Consulate Building Office, 26 Garden Road, Hong Kong.

The Consulate intends to conduct a site visit at the apartment on April 20, 2021 at 10am local date and time, and all prospective offerors who have received a solicitation package will be invited to attend. See Section 3 (Page 44) of the attached Request for Quotations (RFQ).

In order for a quotation to be considered, you must also complete and submit one original and one copy of the following:

1. SF-1449
2. Section 1, II. PRICING;
3. Additional information as required in Section 3, Instructions to Offeror;
4. Section 5, Offeror Representations and Certifications.

For hardcopy submission, your quotation must be submitted in a sealed envelope marked: "Quotation Enclosed RFQ#19HK3021Q0014". to Procurement Office/GSO, 26 Garden Road, Hong Kong. For electronic submission, your submission must be sent to HKProcurementBids@state.gov. Please note that no "zip, exe or dat" files will be accepted. File size shall not exceed 10MB per each transmission. **All quotations must be submitted on or before 17:00 hrs on May 7, 2021 (local date and time)**

Per Federal Acquisition Regulation (FAR) 4.11, prospective contractors shall be registered in the System for Award Management (SAM) prior to the award of a contract or any procurement action at or above a total value of 30,000USD. Registration in SAM is a one-time event and requires vendors to annually confirm accuracy and completeness of registration information to maintain an active status in SAM. Therefore, offerors are encouraged to register prior to the submittal of their quotation. Please go to the Consulate website <https://hk.usconsulate.gov/consulate/hong-kong-macau/solicitation-announcements/> or <https://www.sam.gov/SAM/pages/public/help/samQUserGuides.jsf> for more details and steps of the registration.

You may direct any questions regarding this request for quotations in written either by fax, letter or e-mail to Ms. Maria Chiu (chiums@state.gov) at any time.

Sincerely,

Perry Y. Chen
Contracting Officer

Enclosure